

**City of San Diego Commission for Arts and Culture  
Organizational Support Program or  
STATEMENT OF COMPLIANCE**

**INSTRUCTIONS**

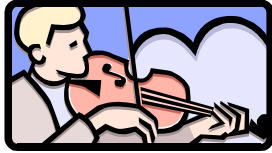
A Statement of compliance is one of four financial reporting documents you are required to submit with your final performance report. **If you are required to submit audited financial statements, the Statement of Compliance must be prepared by your CPA and included in the final audit.**

**PURPOSE:**

The Statement of Compliance indicates to the City of San Diego's Commission for Arts and Culture and Audit Department that your organization has complied with all the terms of your Agreement and that you have completed the required paperwork.

**INSTRUCTIONS:**

1. The same person who signed the original Agreement should sign the Statement of Compliance.
2. It should be put on your organization's letterhead stationary.
3. A sample is provided for your information.



## *Hometown Music Association*

*1234 Flugelhorn Way, Suite 789  
San Diego, CA 92101  
(619) 555-1212*

### **STATEMENT OF COMPLIANCE**

DATE: July 15, 2005

TO: Victoria L. Hamilton, Executive Director  
The City of San Diego Commission for Arts and Culture

FROM: Johnetta Smith, Executive Director

SUBJECT: FY2005 Organizational Support Program Agreement

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All terms and conditions as set forth in the agreement between the City of San Diego and Hometown Music Association (insert your organization name here) for the FY2005 Organizational Support Program have been met.

All expenditures have been made within the spirit and the letter of City Council Policy 100-03, as specified in the Agreement.

All required reports and disclosures have been submitted.

Signature

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Johnetta Smith, Executive Director